

## Price List

Appendix to the terms and conditions drawn up by the Austrian National Library.

Valid from January 1<sup>st</sup>, 2021

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## Notes on the price list and tax regulations

### Notes on price groups requiring a valid ID

Price group "Children, school pupils and young people"	Up to age 19 (in the following "under 19")
Price group "Students"	Up to age 27. (in the following "under 27")
Price group "Reduced"	Covers students up to age 27, persons in military and civilian service and holders of a handicapped person ID, members of the circle of friends of partner institutions
Price group "Senior citizens"	Can only be granted with a valid official senior citizen ID
Price group "City of Vienna"	Vienna incl. 20 km from city border

### Tax regulations

<b>VAT</b>	
(A) – (E)	incl. 5%
(F)	excl. 5% / 10%
Cancellation and reminder costs, cost reimbursements, deposits	Tax-free (not subject to tax)

In the case of services provided electronically to non-entrepreneurs, the EU applies the VAT principle of the place of receipt, i.e. the VAT of the country of residence of the recipient will be charged.

In the case of the cross-border provision of services, if certain conditions are satisfied, such as entrepreneur status for VAT purposes or for a specific service to customers from non-EU countries, charging can be made without Austrian VAT (net invoicing). If there are doubts as to whether the conditions for VAT-free invoicing are satisfied, the ANL reserves the right to invoice with Austrian VAT.

### Additional charges

<i>Handling fees, charges</i>	<i>Price in €<sup>1</sup></i>
<b>Change of invoice at customer's request</b>	
Handling charge per invoice	5.00
<b>Non-EU banking charges</b>	
Banking charge per invoice <sup>2</sup>	11.00

<sup>1</sup> Incl. 5% USt.

<sup>2</sup> Banking charges invoiced to customers from non-EU countries can be deducted if payment to the ANL is by charge-free bank transfer or credit card.

## (A) Library services

Services	Charge in €
<b>Library services</b>	
<b>Library tickets</b>	
Ticket	3.00
Group ticket for teaching courses, per person	3.00
Annual ticket	30.00
Admin fee for replacing lost annual ticket	5.00
<b>Research fee</b>	
First 30 minutes	free
Every further 30 minutes	25.00
<b>Information Retrieval Service</b>	
On-site tailor-made training sessions (up to 5 persons) per 30 minutes (first half hour is free)	25.00
Each additional person	6.00
Virtual individualised training for max. 30 persons; duration 90 minutes	75.00
Groups with fixed topics from the programme per person	6.00
Cancellation per person	6.00
Groups with fixed topics from the programme, children and young people, students	5.00
Cancellation per person	5.00
<b>Training Pre-scientific papers (VWA), ca. 90 minutes</b>	
On-site training incl. guided tour, all-in charge for max. 10 pupils / Cancellation	50,00
Virtual training followed by guided tour on request: all-in charge for max. 10 pupils / Cancellation	50,00
VWA-training events Winter-/Summerschool, individual registration, per pupil	5,00
VWA-consultation, individual registration, per half hour or part thereof (first half hour is free)	20,00
<b>Deposit for persons approved for loans</b>	
Per loan	80.00
Handling charge if proof of payment is lost	10.00
Handling charge if user requests a transfer to an Austrian bank or a bank in the EU	10.00
<b>Reminder costs</b>	
Late return per item and day	0.50
1- reminder	5.00
2- reminder	7.50
3- reminder	10.00
<b>Lockers</b>	
Lost key or damage of locker in research reading room	70.00
Lost key or damage of locker in wardrobe	40.00

Inter-library loan (borrowing) <sup>3</sup> Austria (per order)	
Book per volume	3.00
Copy per order	1.50
+ per additional order	0.35
Inter-library loan (borrowing) <sup>3</sup> abroad (per order)	
Book per volume	15.00
Copies up to 5 items	5.00
Copies 6 and more items	11.00

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<sup>3</sup> There may be additional costs involved, depending on charges made by delivery services and individual libraries. Further information can be obtained from the Inter-Library Loan Service.

**(B) Reproduction services for originals belonging to the Austrian National Library**

<i>Service</i>	<i>Charge in €</i>
<b>Reproduction by customers</b>	
<b>Coin copiers, external provider (Facultas)</b>	
b/w A4	0.10
b/w A3	0.20
4c A4	0.50
4c A3	1.00
<b>Reproduction by ANL staff</b>	
<b>Books/magazines/manuscripts/maps/sheet music</b>	
Paper, per page	0.50
Xerox scan (* pdf 150 dpi) <sup>4</sup>	
Up to 10 pages	6.00
Every additional page	0.50
Scan study quality (*.jpg 150 dpi)	
Up to 20 pages (within 5 volumes in one group of stocks)	25.00
Every additional page	0.50
Complete volume/max. 300 pages	90.00
Scan standard quality (*.jpg 300 dpi)	
Up to 5 pages (per volume)	25.00
Every additional page	1.00
Complete volume/ max. 300 pages	150.00
Scan high resolution (*.tiff 300 dpi)	
Up to 5 pages (per volume)	50.00
Every additional page	2.00
Complete volume/ max. 300 pages	300.00
Special formats and executions <sup>6</sup>	
Basic price, 1 scan reproduction quality	30.00
Every additional digital reproduction	22.00
<i>Service</i>	<i>Charge in €</i>
<b>Photographic or transparent material/graphics/photographs</b>	
<b>Scans of photographic material (*.jpg)</b>	
Up to 2 photographic	25.00
Every additional photographic	5.00

<sup>4</sup> Only objects to which no objects are raised in terms of conservation, up to a maximum of 50 pages. The decision lies with the staff member responsible.

<sup>5</sup> The basic charge covers up to 300 pages per call number comprising up to five volumes. If a work comprises more than 300 pages, the pages above this amount will be charged at the rate for single pages. If a work comprises more than five volumes, the flat-rate will be charged again.

<sup>6</sup> Special formats and designs are available on request, depending on technical feasibility. The decision is made by an appropriate member of staff. Up to paper size A0.

Special formats and executions <sup>6</sup>	
Basic price 1 scan reproduction quality	30.00
Every additional photographic	22.00
tiff-format (300 dpi)	
13x18	6.50
15x21	11.00
21x30	20.50
30x42	27.50
On photographic paper	
13x18	2.50
18x24	4.50
21x30	5.50
30x45	23.00
Scan of microfilms	
Complete films	78.00
Copyright-free music/videos	
CD / DVD / LP / shellac / other media	10.00
Reader-Printer-copies from microforms	
Per copy	0.60
Per scan	0.40
Print-outs of digital material	
b/w	
A4	0.20
A3	0.40
Colour	
A4	0.70
A3	1.40
Anniversary newspapers	
Including decorative folder, up to 25 pages from a maximum of 5 editions	40,00
Every additional page	0,50
<b>Mailing (incl. packaging)</b>	<i>Charge in €</i>
Austria	10.00
EU	15.00
Non-EU countries	25.00
<b>Data transfer</b>	
Collection/Web download from ANL-Website	gratis
Download FTP	6.00
Despatch by e-mail	2.00
CD & DVD	2.50

## (C) Use charges for publication of originals belonging to the Austrian National Library

	<i>Charge</i>
<b>1. Publications<sup>7</sup></b>	
University publications (unpublished)	free
For own or personal use	15.00
Edition up to 500	15.00
Edition up to 1,000	30.00
Edition up to 5,000	60.00
Edition over 5,000	120.00
All-media surcharge	100%

	<i>Charge</i>
<b>2. Film and Television</b>	
Documentary, licence period 5 years <sup>8</sup>	30.00
Documentary, licence period 10 years	60.00
Documentary, unlimited licence period	120.00
Commercial use, licence period 5 years	60.00
Commercial use, licence period 10 years	120.00
Commercial use, unlimited licence period	240.00
All-media surcharge	100%
Other commercial use	By agreement

	<i>Charge</i>
<b>3. Web, presentations<sup>9,10</sup></b>	
Single editorial use	30.00

<b>4. Exhibitions</b>	
Temporary exhibition, regional (e.g. local museum)	30.00
Temporary exhibition, national	60.00
Permanent exhibition	120.00
Surcharge, permanent exhibition more than 30x40cm	100%
Surcharge all-media	100%

### Discounts for types of use (items 1-4)

<sup>7</sup> One free copy of every publication shall be delivered to the Austrian National Library

<sup>8</sup> Once-only use, documentary film by public broadcaster.

<sup>9</sup> When content belonging to the ANL is used, it must be accompanied by picture credits (title, date and further details available), and a source (citation link from [Portal] and the notice "[Portal]/Austrian National Library"). For postings in social media, a link must be made to the corresponding Austrian National Library account.

<sup>10</sup> Pictorial material can be used free of charge in the low resolution released on the ÖNB web site.

10 images and more	10%
20 images and more	20%
30 images and more	30%



**(D) Admission fees and guided tours<sup>11</sup>**

<b>Admission to museums and exhibitions</b>				
	<i>State Hall</i>	<i>Literature Museum</i>	<i>Combined Ticket Globe and Esperanto Museums</i>	<i>The House of Austrian History</i>
<i>Service</i>	<i>Charge in €</i>			
<b>Admission free</b>				
Children and young people, journalists with valid press ID, persons named as accompanying persons in disability pass, and persons accompanying groups	free			
<b>Day Ticket<sup>12</sup></b>				
Adults	8.00	7.00	5.00	8.00
Concessions and groups of 10 and more, per person	6.00	4.50	4.00	6.00
Seniors	6.50	5.50	4.50	6.50
Family Ticket <sup>13</sup>	13.00	12.50	7.50	13.00
<b>Universal Week Ticket</b>				
Adults	19.00			
Concessions	16.00			
Seniors	16.50			
Family Ticket <sup>12</sup>	29.00			
<b>Annual Ticket (for Adults)</b>				
State Hall, Literature Museum, Globe Museum, Papyrus Museum, Esperanto Museum, The House of Austrian History <sup>14</sup>	34.00			
The House of Austrian History	-			15.00
Budesmuseen Card (only valid in the State Hall)	59.00	-		

<sup>11</sup> Reductions within current cooperation activities (such as ICOM members, Friends of the ANL, etc.) can be found on the website at [onb.ac.at/besucherinfo/eintrittspreise/museen](https://onb.ac.at/besucherinfo/eintrittspreise/museen) and <https://www.hdgoe.at/zeiten-preise>

<sup>12</sup> One admission to the State Hall, Literature Museum, Globe Museum, Esperanto Museum, The House of Austrian History.

<sup>13</sup> 2 adults with children under the age of 19.

<sup>14</sup> Repeated admissions within one year of date of purchase.

<b>Guided tours State Hall, Literature Museum, Globe, Esperanto Museums and library area</b>				
	<i>State Hall</i>	<i>Literature Museum</i>	<i>Globe and Esperanto Museums</i>	<i>Library on Heldenplatz. Augustiner reading room, picture archive and graphics collection, book store</i>
<i>Service</i>				<i>Charge in €</i>
<b>Audio guides (German, English)<sup>15</sup></b>				
Per person	3.00	-	2.00	-
For 2 persons	5.00	-	3.00	-
<b>Augmented Reality-Tour (ca. 45 minutes)</b>				
Public tour, per child <sup>16</sup>	5.00	-	-	-
Private tour, max. 5 persons (incl. admission)	69.00	-	-	-
<b>Guided tours for adults (ca. 45 minutes)</b>				
Adults min. 10 persons, per person (plus admission)			4,00	4,00 <sup>17</sup>
Fixed price for groups of less than 10 (incl. admission)/Cancellation <sup>18</sup>			120,00	40,00
<b>Guided tours incl. workshops for adults (ca. 90 minutes)</b>				
Adults min. 10 persons, per person (plus admission)			8.00	-
Fixed price for groups of less than 10 (incl. admission) / Cancellation			160.00	-
<b>Guided tours for children (ca. 45 minutes)<sup>16</sup></b>				
Min. 15 children, per child			3.00	
Fixed price for under 15 children / Cancellation <sup>19</sup>			45.00	
<b>Guided tours incl. workshops for children (ca. 90 minutes)</b>				
Min. 15 children, per child			5.00	-
Fixed price for under 15 children / Cancellation <sup>19</sup> Fehler! Textmarke nicht definiert.			75.00	-
<b>Guided tours for students (plus admission, ca. 45 minutes)</b>				
Min. 15 students, per person			3.00	
Fixed price for under 15 students / Cancellation			45.00	
<b>Guided tours incl. workshops for students (ca. 90 minutes)</b>				

<sup>15</sup> Audio guides are available for the State Hall and the Globe Museum.

<sup>16</sup> Children may only participate in public guided tours if accompanied by an adult. Accompanying adults are charged the admission price of the museum in question.

<sup>17</sup> No admission is charged for guided tours of the library.

<sup>18</sup> Fixed price and cancellation shall not apply on public guided tours.

<sup>19</sup> For inclusion centres and special schools instead of the fix charge a price per child is payable.

## (E) Services for library or museum institutions

Min. 15 students, per person	5.00	-
Fixed price for under 15 students / Cancellation <sup>18 Fehler! Textmarke nicht definiert.</sup>	75.00	-
<b>Special tours (ca. 45 minutes)</b>		
Guided tours outside opening hours (max. 25 persons, incl. admission)	750.00	-

<b>Presentation of items (incl. admission, can be combined with guided tour, ca. 45 minutes)</b>				
Min. 15 children, per child	6.00	-	-	-
Fixed price for under 15 children / Cancellation	90.00	-	-	-
Min. 15 students, per person	10.00	-	-	-
Fixed price for under 15 students / Cancellation	150.00	-	-	-
Adults min. 10 persons, per person	15.00	-	-	-
Fixed price for groups of less than 10 / Cancellation	150.00	-	-	-

<b>Guided tours of the House of Austrian History (HoAH)</b>	
<i>Service</i>	<i>Tarif in €</i>
<b>Guided tours for adults (ca. 90 minutes)</b>	
Adults min. 10 persons, per person (plus admission)	4.00
Fixed price for groups of less than 10 (incl. admission) / Cancellation	120.00
<b>Guided tours for school classes (ca. 60 minutes)</b>	
Min. 10 pupils	3.00
Fixed price for groups of less than 10 / Cancellation	30.00
<b>Guided tours for students in the training courses (ca. 60 minutes)</b>	
Min. 10 students, per person (admission free)	3.00
Fixed price for under 10 students / cancellation	30.00
<b>Guided tours for students (ca. 60 minutes)</b>	
Min. 10 students, per person (plus admission)	3.00
Fixed price for under 10 students (incl. admission) / cancellation	90.00
Short guided tours	free
<b>Themed workshops for school classes</b>	
2 hours, min. 8 pupils, per person	3.00

## (E) Services for library or museum institutions

Fixed price for under 8 students / cancellation	24.00
3 hours, min. 8 pupils, per person	5.00
Fixed price for under 8 students / cancellation	40.00
Family programme <sup>20</sup>	3.00
Events <sup>20</sup>	5.00

<b>Publications (mailing costs according to postal rates, depending on size/weight)</b>			
The Austrian National Library			9.95
The Globe Museum			6.00
The Literature Museum			24.90
Mythos Heldenplatz			23.00
100x Österreich			29.90
Dazwischen Geschichte			15.00
Was ist Österreich? Menschen und Geschichten in 101 Objekten			39.00
Exhibition catalogues			See notice at service desk

<b>Other products</b>	
Library plastic bag	3.00
House of Austrian History paper bag	1.00

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<sup>20</sup> Per person (irrespective of age).

**(E) Services for library or museum institutions**

	<i>Currency</i>	<i>Charge</i>
<b>Libraries, lending libraries</b>		
<b>Inter-library lending</b>		
Book inland per volume	Euro	2.00
Copies, inland, per every 5 pages	Euro	2.00
Book, foreign per volume	IFLA voucher	1.00 voucher
Copies		
1-10 pages	IFLA voucher	1.00 voucher
11-25 pages	IFLA voucher	1.50 voucher
16-20 pages	IFLA voucher	2.00 vouchers
from 21 pages	IFLA-Voucher	By agreement <sup>21</sup>

<i>Service</i>		<i>Charge in €</i>
<b>Museum, Exhibitions</b>		
<b>Loans</b>		
<b>Loan items</b>		
Up to 10 objects		Admin flat rate <sup>22</sup>
Minimum fee		Min. 165.00
from 11 objects plus per object		50.00
<b>Restauration of loans</b>		
Restauration fees per hour		50.00
External restauration		Charged separately
<b>Courier delivery</b>		
Daily allowance	Euro	55.00
Flat rate per working day	Euro	165.00
Daily allowance in Vienna <sup>23</sup>	Euro	27,50
Flat rate per working day in Vienna <sup>22</sup>	Euro	82,50
Hotel and travelling expenses	Euro	In the actual amount
<b>Fee for providing frames<sup>24</sup></b>		
Per frame up to size 50x40 (up to 2.000 cm <sup>2</sup> )	Euro	50.00
Per frame up to size 80x100 (up to 8.000 cm <sup>2</sup> )	Euro	80.00
Per frame > 80x100 (> 8.000 cm <sup>2</sup> )	Euro	120.00

<sup>21</sup> Use fees are charged for 21 or more copies

<sup>22</sup> Formula: Root of (insurance value of all items) x 5.

<sup>23</sup> Vienna city zone incl. 20 km from the city border.

<sup>24</sup> The ANL provides frames for loans which must be exhibited in frames.

(E) Services for library or museum institutions

Reimbursement of costs for checking whether object can be loaned <sup>25</sup>		
from 30 objects		600.00
every additional object from 30		20.00

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<sup>25</sup> This fee is only charged if the loan agreement is not concluded

## (F) Hiring of Austrian National Library premises

Service	Charge in € <sup>26</sup>
<b>Rooms (charge per day)</b>	
State Hall	By agreement
Aurum	
Camineum	3,600.00
Sala Terrena	2,850.00
Atrium	1,650.00
Augustiner wing	
Oratorium	2,400.00
Refectorium <sup>27</sup>	550.00
Van Swieten Hall	1,100.00
Lounge and Angel Room <sup>27</sup>	1.000.00
Augustiner Reading Room	Special agreement
Palais Mollard	
Salon Hoboken	2,200.00
Salon Coronelli	1,650.00
Salon Clary <sup>27</sup>	1,000.00
Loggia <sup>27</sup>	800.00
Setup or dismantling day	25 % of daily rent

Third-party services (separate invoicing)	Charge in € <sup>28</sup>
Additional equipment, additional specialist and cleaning staff	By additional agreement

	Rate in € <sup>28</sup>
<b>Filming or photography by outside persons<sup>29</sup></b>	
<b>Basic price</b>	
During opening hours	
Flat rate for 3 hours	100.00
Every additional hour	50.00
Outside opening hours, per hour	500.00
<b>Surcharges for commercial purposes</b>	
Photographs, up to 5 objects	500.00
Photographs, 6 or more objects	1,000.00
Photographs for advertising purposes	Separate agreement

<sup>26</sup> All prices excl. 10% VAT.

<sup>27</sup> Rental only with other rooms

<sup>28</sup> All prices excl. 5% VAT.

<sup>29</sup> Subject to any authorisation that might be required (inquiries to kommunikation@onb.ac.at).

Filming, up to 5 objects	500.00
Filming, 6 or more objects	1,000.00
Filming for advertising purposes	Separate agreement