

Site key	Format	Book issue desk – issuing location	Waiting time ¹	Last pick-up Monday–Friday ²	
				July1–Sept. 30	Oct.1–June 30
Heldenplatz reading rooms (map of the area)					
Neu-Ausb		Order only after consultation			
Neu-Aut		No order required: reference area in Austriaca reading room			
Neu-AV		On demand after consultation	2 hours	6.00 p.m.	
Neu-For		No order required: reference area in research reading room ³			
Neu-Kat		Ariadne-grey literature/available in Main reading room (EG)	2 hours	4.00 p.m.	
Neu-L		No order required: reference area in main reading room (EG)			
Neu-Mag	A, B, C	Main reading room (EG)	2 hours	6.00 p.m.	
Neu-Mag	D, E, F	Large-format reading room (UG)	2 hours	6.00 p.m.	
Neu-Mik		Microform service (UG)	2 hours	6.00 p.m.	
Neu-Per	A, B, C	Main reading room (EG)	2 hours	6.00 p.m.	
Neu-Per	D, E, F	Large-format reading room (UG)	2 hours	6.00 p.m.	
Neu-Sond		Large-format reading room (UG)	2 hours	6.00 p.m.	
Neu-Ext		Large-format reading room (UG)	Pick-up on Thursday every 14 days	Wednesday 2.00 p.m. every 14 days	
Collections ⁴					
Alt-Aug		Augustinian Reading Room	Immediate pick-up Depot: 1.5 – 2 hours	2.00 p.m.	Tue, Thu 4.30 p.m. Mon, Wed, Fri 2.00 p.m.
Alt-Depot		Augustinian Reading Room			
Alt-CP		Augustinian Reading Room	Pick-up on Wednesday		
Alt-Einb		Augustinian Reading Room	Pick-up on Wednesday		
Alt-Erot		Augustinian Reading Room	1.5 – 2 hours	2.00 p.m.	Tue, Thu 4.30 p.m. Mon, Wed, Fri 2.00 p.m.
Alt-Flug		Augustinian Reading Room	1.5 – 2 hours	2.00 p.m.	Tue, Thu 4.30 p.m. Mon, Wed, Fri 2.00 p.m.
Alt-Fragm		Augustinian Reading Room	1.5 – 2 hours	2.00 p.m.	Tue, Thu 4.30 p.m. Mon, Wed, Fri 2.00 p.m.
Alt-Ink		Augustinian Reading Room	Pick-up on Wednesday		
Alt-Jap		Augustinian Reading Room	1.5 – 2 hours	2.00 p.m.	Tue, Thu 4.30 p.m. Mon, Wed, Fri 2.00 p.m.
Alt-Lux		Augustinian Reading Room	Pick-up on Wednesday		
Alt-Mag		Augustinian Reading Room	1.5 – 2 hours	2.00 p.m.	Tue, Thu 4.30 p.m. Mon, Wed, Fri 2.00 p.m.
Alt-Misc		Augustinian Reading Room	1.5 – 2 hours	2.00 p.m.	Tue, Thu 4.30 p.m. Mon, Wed, Fri 2.00 p.m.
Alt-Pers		Augustinian Reading Room	1.5 – 2 hours	2.00 p.m.	Tue, Thu 4.30 p.m. Mon, Wed, Fri 2.00 p.m.
Alt-Prunk		Augustinian Reading Room	1.5 – 2 hours	2.00 p.m.	Tue, Thu 4.30 p.m. Mon, Wed, Fri 2.00 p.m.
Alt-Rara		Augustinian Reading Room	Pick-up on Wednesday		
Alt-Sin		Augustinian Reading Room	1.5 – 2 hours	2.00 p.m.	Tue, Thu 4.30 p.m. Mon, Wed, Fri 2.00 p.m.
Alt-Ext		Augustinian Reading Room	Pick-up on Thursday every 14 days	Wednesday 2.00 p.m. every 14 days	
State Hall shelf marks 44.G.45, BE.1.A.7, etc.)		Augustinian Reading Room	1.5 – 2 hours	2.00 p.m.	Tue, Thu 4.30 p.m. Mon, Wed, Fri 2.00 p.m.
Esp-		Department of Planned Languages	Immediate pick-up		
Fid-		Picture Archives and Graphics Department	1 day		
Flu-		Picture Archives and Graphics Department	Immediate pick-up		
Han-		Augustinian Reading Room	1.5 – 2 hours	2.00 p.m.	Tue, Thu 4.30 p.m. Mon, Wed, Fri 2.00 p.m.
Han-Ext		Augustinian Reading Room	Pick-up on Thursday every 14 days	Wednesday 2.00 p.m. every 14 days	
Kar-		Map Department	30 minutes – 2.5 hours	12.00 p.m.	Mon-Thu 2.00 p.m. Fri 12.00 p.m.
Lit-		Literary Archive	Books: immediate pick-up Literary remains: next working day	2.00 p.m.	Mon-Thu 2.00 p.m. Fri 11.30 a.m.
Lit-Ext		Literary Archive	Pick-up on Thursday every 14 days	Wednesday 2.00 p.m. every 14 days	

Mus-		Department of Music	1 hour	11.30 a.m.	Mon-Wed 2.45 p.m. Thu 3.00 p.m., Fri 11.30 a.m.
Pap-		Works up to 1929: Department of Papyri Works from 1930: Main reading room (EG)	Immediate pick-up	12.30 p.m.	Mon-Wed: 3.30 p.m. Thu: 6.30 p.m., Fri 12.30 p.m.
Por-		Picture Archives and Graphics Department	Immediate pick-up		
Por-Ext		Picture Archives and Graphics Department	Pick-up on Thursday every 14 days		Wednesday 2.00 p.m. every 14 days
VLA-		Archives of the Austrian Folk Song Institute	Immediate pick-up		
Relocated collections of the Austrian National Library⁵					
Alb-		Study Hall of the Albertina	Pick-up next working day		
The-		Austrian Theater Museum / Library	Immediate pick-up		

Media IDs		Reading rooms	
CDR	CD-ROM	Main Reading Room	Reading rooms Heldenplatz
CDT	Compact Disc (audiobook)	Austriaca Reading Room	Reading rooms Heldenplatz
DSK	Disk	Newspapers and Magazines Reading Room	Reading rooms Heldenplatz
DVD	Digital Video Disk	Large Formats Reading Room	Reading rooms Heldenplatz
MF	Microfilm	Microform Services	Reading rooms Heldenplatz
MFS	Microfiche	Ludwig Wittgenstein Research Reading Room	Reading rooms Heldenplatz
TBK	Tape Cassette	Augustinian Reading Room	Department of Manuscripts and Rare Books
VK	Video Cassette		

¹ All times indicated are approximate. If possible, immediate pick-up will be carried out within 30 minutes. Please note the latest time for your order in each case in the "last pick-up" column.

² No pick-up on Saturdays and Sundays.

³ Volumes from the Research Reading Room will be provided for use in the other reading rooms if necessary (immediate pick-up).

⁴ Order forms for New site must be handed in at the Information Services desk.

⁵ Collections of the Albertina and the Austrian Theater Museum must be used at the respective institution.